

## Logistical information

### Venue

International Labour Organisation (ILO)

Address: 4 route des Morillons, Geneva, Switzerland

Phone: +41 22 799 7646

### Access to the ILO

#### By taxi

The taxi driver will need to enter the visitors' entrance off Route des Morillons. After the barrier, the taxi will take you straight to the Security Gate level (R2). This is the first door (South side of the building). The entrance is through the Parking on that level.

#### By bus

*From Cornavin train station:*

Take bus 8 bound for *OMS* or bus F in direction to *Ferney* and get off at BIT. It takes around 15 min.

*From the airport:*

Take bus 28 bound for *Jardin Botanique* and get off at BIT. There are 3 bus services per hour. It takes roughly 12 min. The bus stop at the airport is on the Departure level, one level above the Arrival hall. If you go out of the Departure hall and walk towards left, you'll see the bus stop.

#### *Bus ticket:*

Tickets can be bought from a ticket machine at the bus stop. Press the button circled in red for a ticket valid for 1 hour (CHF 3.-). Alternatively, you can buy a daily ticket (valid from 9h to 24h) for CHF 8.-. Please note that most hotels will give you a free ticket for public transports every day upon request (Geneva Transport Card). You can also pick up a free ticket for public transport from the machine in the baggage collection area at the Arrival level.

For information on public transport [www.tpg.ch](http://www.tpg.ch).

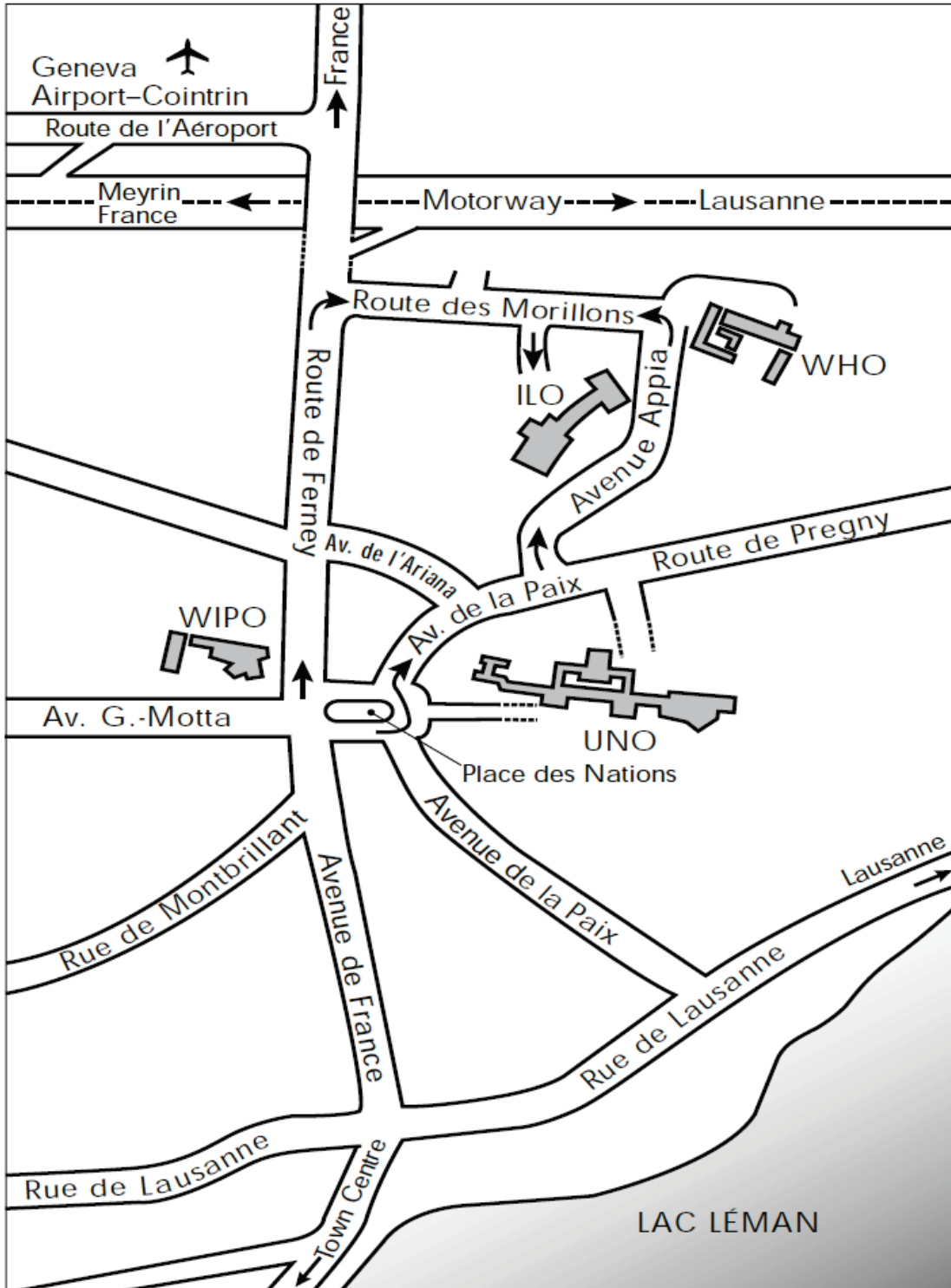
#### *Getting from the bus stop to the R2 South entrance:*

From the bus stop, go down the slope towards the building, which leads to an underground parking lot. Turn right at the entrance of the parking lot and go straight along the wall. You'll see a door on your right and an escalator inside. Take both escalators and you will arrive at the R2 level. Do not access the building through this security gate on the first day, follow the signs out into the parking lot and walk to the other side of the parking lot (from North to South side). You will then reach a security door. This is where you can collect your security badge. Registration is on the same level, go down the stairs on your right after the gate and go towards the travel agent (Carlson Wagonlit). The Conference registration desk is in front of room IX. You will be given a name tag and Conference Package.

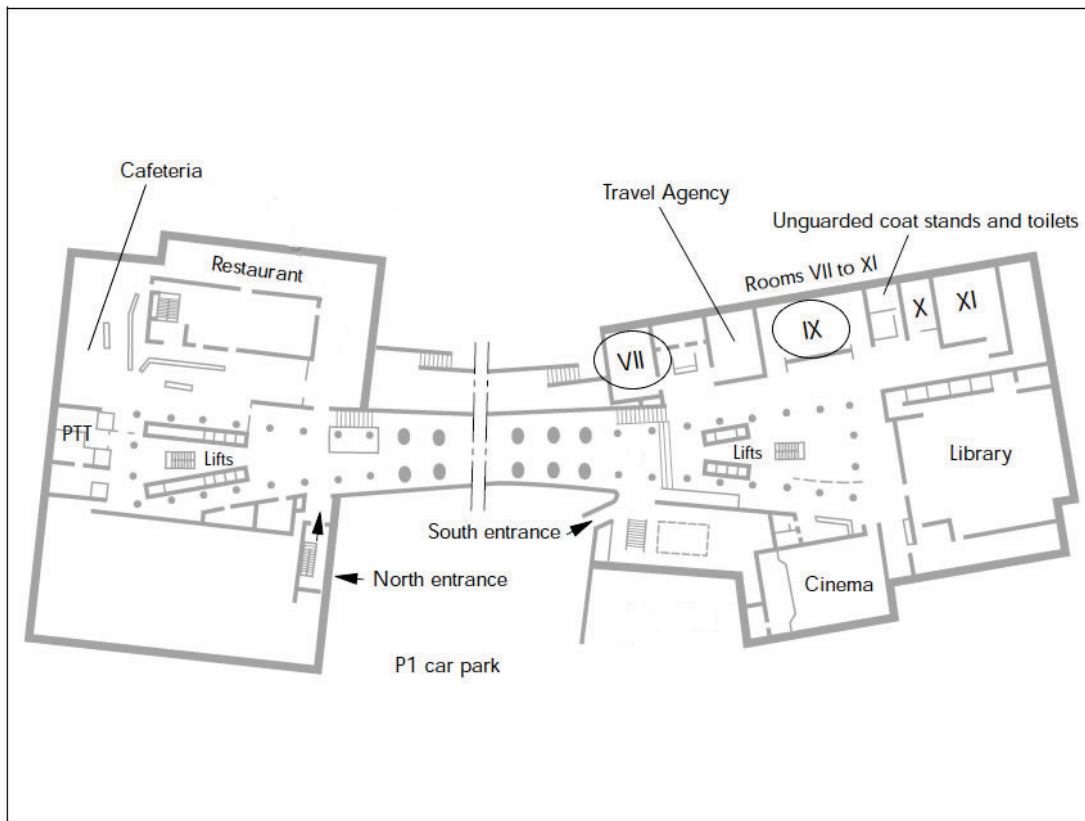
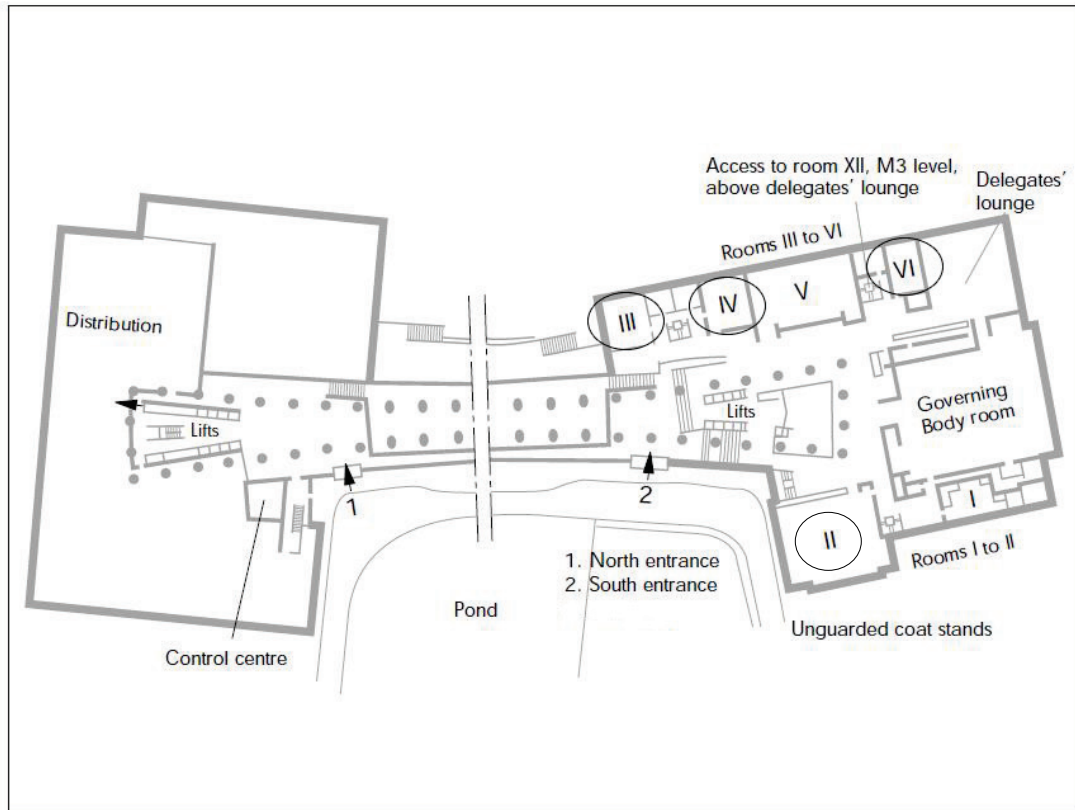
### ILO Badges

Registration is mandatory to access the ILO building. The security badge will be provided to you upon your arrival. These should be handed back to security (or put in the box at the security gates on R2 and R3 South/North) at the end of the conference or upon your final departure. The personalised RDW badge can be kept.

### Access Map



## Maps of the building (R2 and R3 levels)



## Meeting rooms

Levels	Rooms
R3	Rooms II, III, IV, V, VI and GB room
R2	Rooms VII, IX and Cinema

## Information and Services

Available services	Location	Opening hours
<b>ATMs</b> All international credit cards accepted (Swiss francs and Euros)	R2 south (beside Naville kiosk); R3 north (beside the UBS bank)	
<b>Library</b>	R2 south	9:00 AM – 6:00 PM, MON-FRI
<b>Taxis</b>	R3 north (Control centre)	
<b>Post Office</b> (telephone, telegraph, fax and exchange transactions)	R2 north	10:00 AM – 11:30 AM and 12:30 PM – 4:30 PM MON-FRI
<b>WiFi</b>	R2 and R3 south	SSID: public (no password required)
<b>Cyber Café</b>	Library R2 south, at the entrance to the Reading Room	9:00 AM – 6:00 PM, MON-FRI
<b>Newspaper kiosk Naville</b> (newspapers, books, tobacco, prepaid cards valid for the Geneva public transport system, prepaid phone cards, etc.)	R2 south	:00 AM – 5M:00 PM, MON-FRI
<b>Bank UBS</b>	R3 north	9:00 AM – 5:00 PM, MON-FRI
<b>Medical assistance</b> <i>For all emergencies call 112 from a landline</i>	Medical Service: R3 north	8:00 AM – 6:00 PM, MON-FRI
<b>Travel and tourist facilities</b>	Carlson Wagonlit Travel, R2 South	9:00 AM – 5:00 PM, MON-FRI

## Snack bars, cafeterias and restaurant

<b>The “Delegates” bar</b>	R3 south	7:30 AM – 7:00 PM
<b>“Le Viennois” (snack bar)</b>	R2 north	7.30 AM – 5.30 PM
<b>Restaurant “LES TROIS CLEFS”</b> (Self-service cafeteria)	R2 north	11:45 AM – 2:00 PM
<b>Restaurant “LES MORILLONS”</b> To reserve, dial 8154 (internal) or (+41) 22 799 8154 (external)	R2 north	12:00 noon – 2:00 PM
<b>Cafeteria “Le Viennois”</b>	R2 north	8:00 AM – 6:00 PM
<b>Vending machine</b>	R1 north	24/7